





SURGERE[®]
Perfect your packaging supply chain

FastLane

User Guide



The COS FastLane application is designed to simplify COS Lane Assignment management and is optimized to be used with a web enabled tablet device.

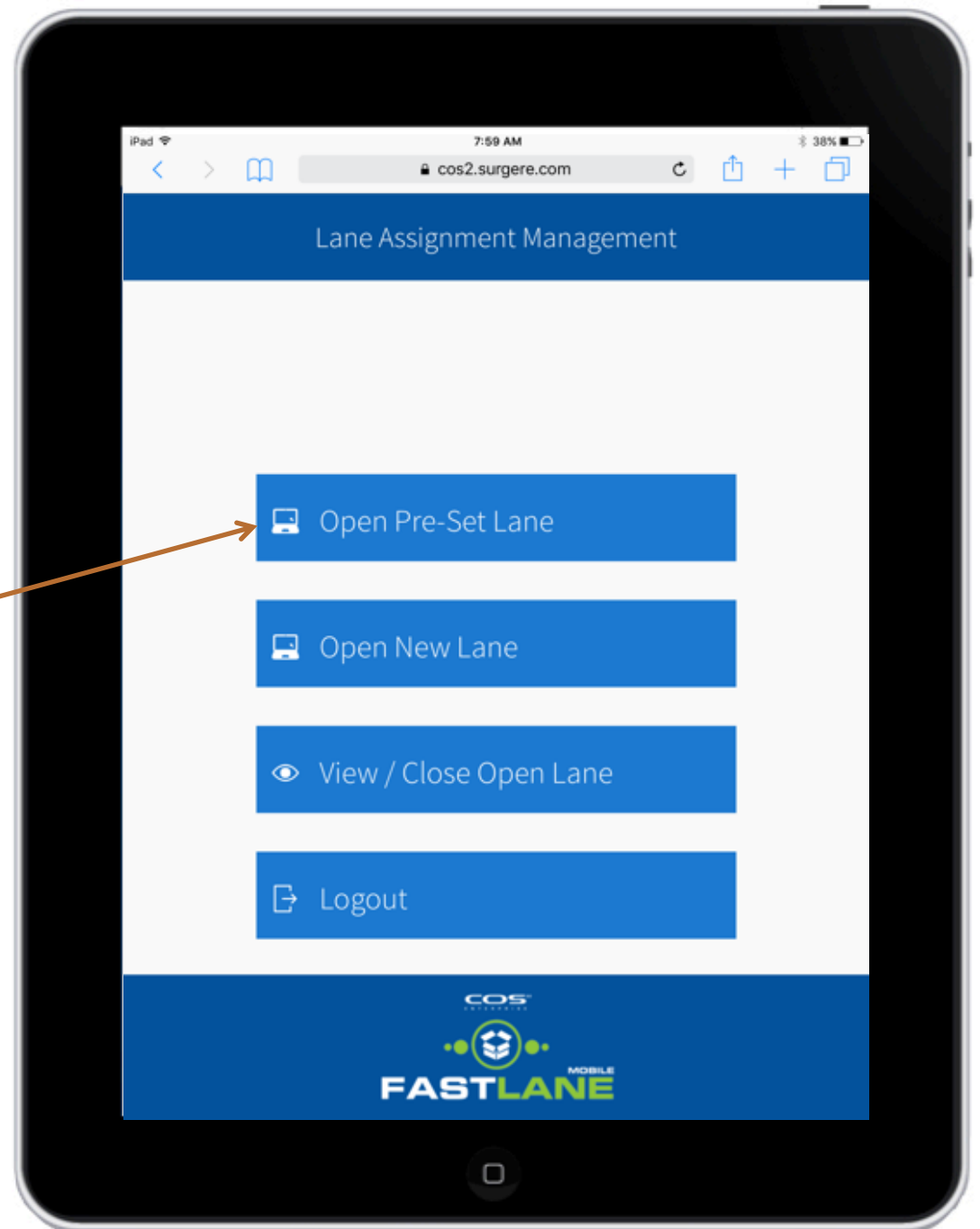
1. Enter <https://cos2.surgere.com/FastLane/> from your preferred web browser
2. Enter your COS username and password
3. Select the “Remember me” checkbox to have COS remember your username the next time you logon
4. Click the  button



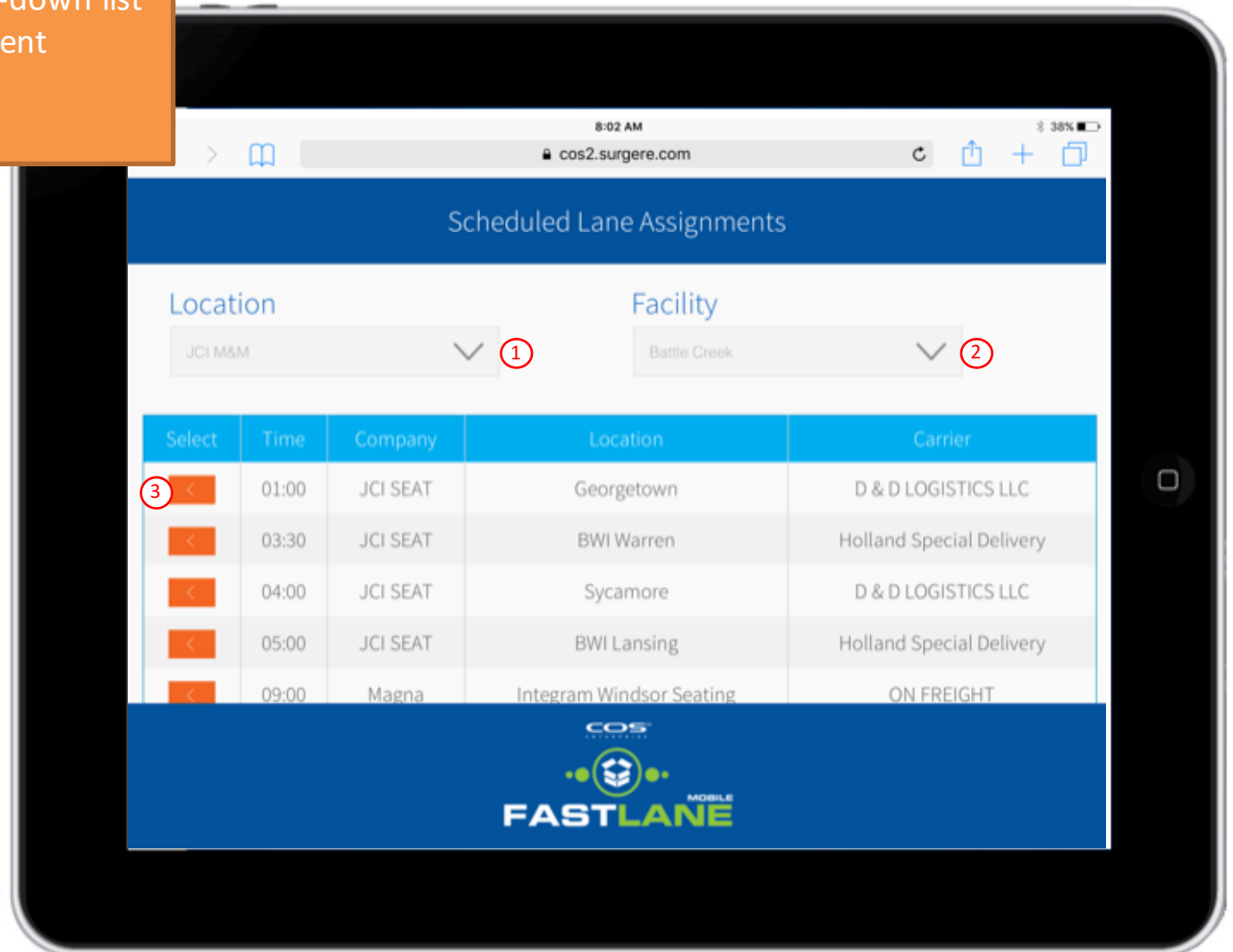


Open Pre-Set Lane

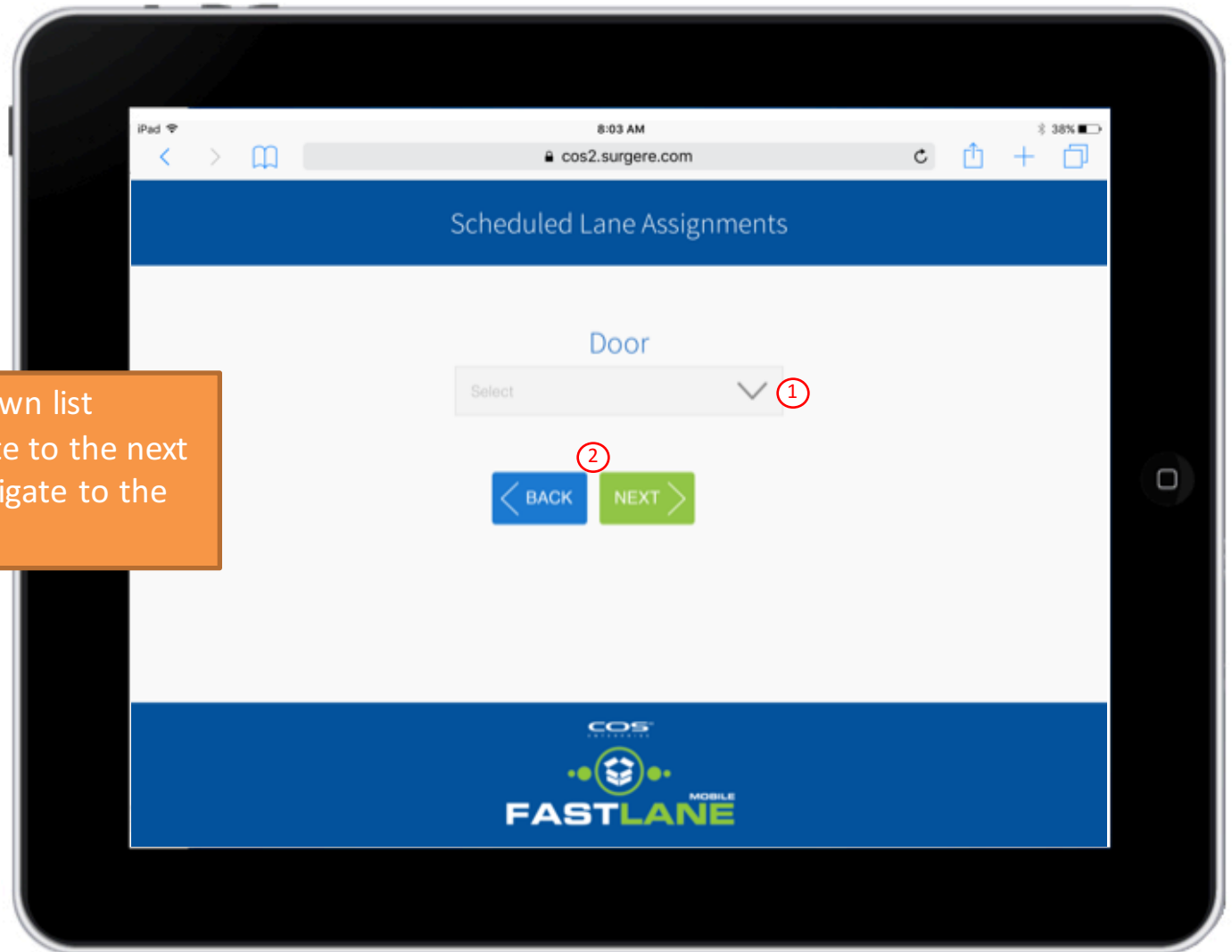
Select "Open Pre-Set Lane" from the selection list



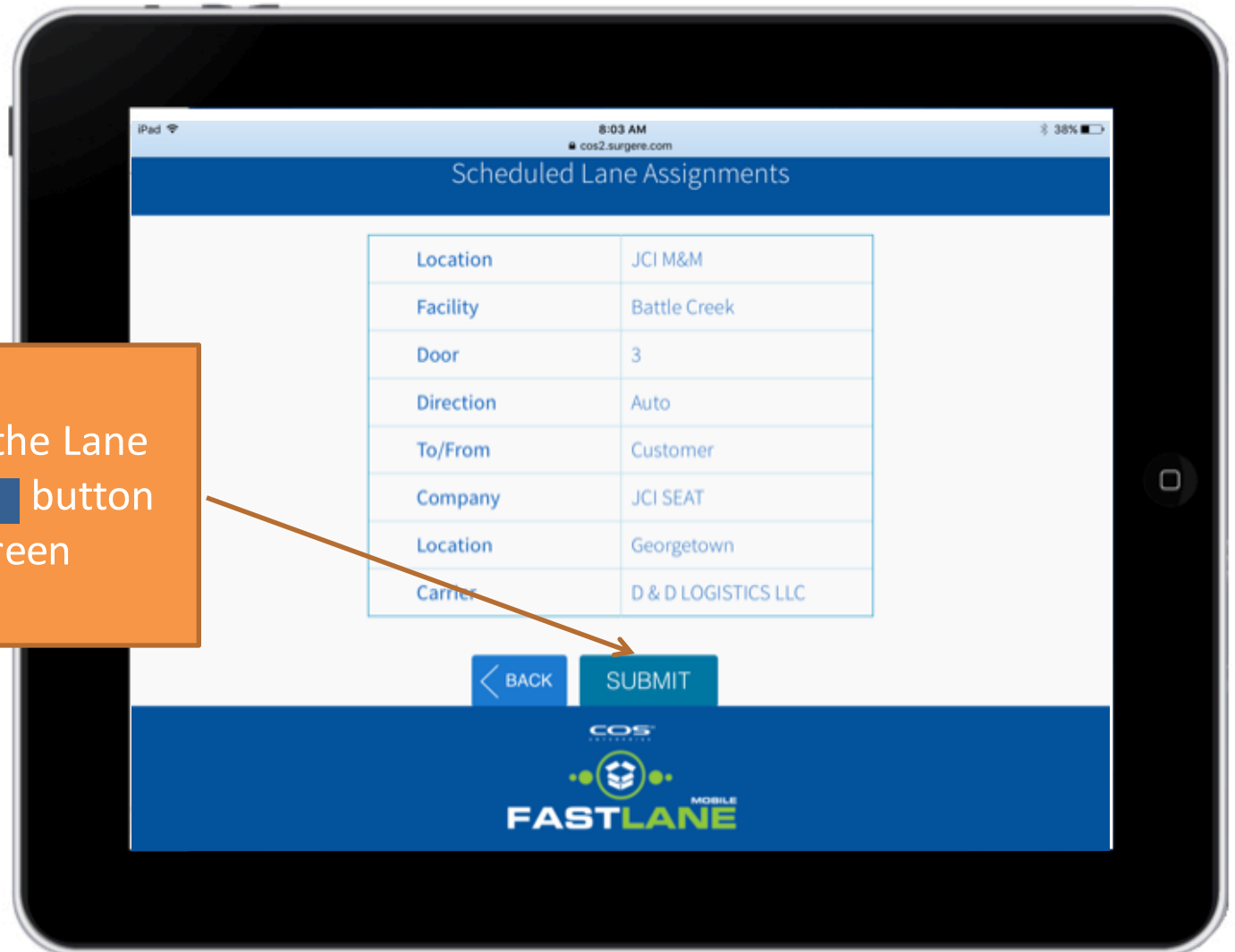
1. Select Location from drop-down list
2. Select Facility from the drop-down list
3. Select specific Lane Assignment icon



1. Select Door from drop-down list
2. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



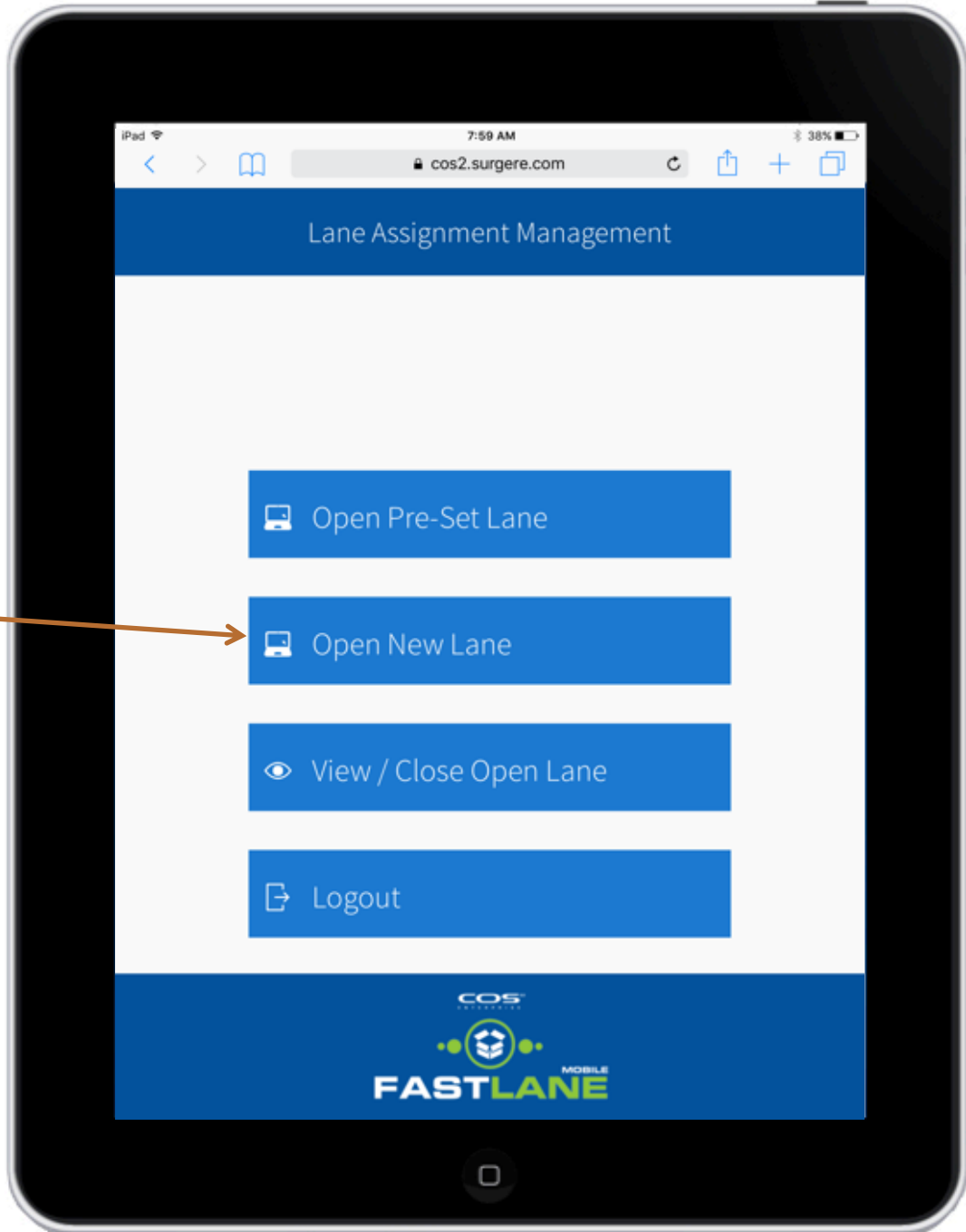
Select **SUBMIT** to submit the Lane Assignment or the **< BACK** button to go to the previous screen



A photograph of a server room with rows of server racks. The racks are blue and have their doors open, revealing internal components. A semi-transparent blue overlay covers the center of the image, with the text "Open New Lane" written in white. The racks are arranged in a long aisle, and the lighting is bright, highlighting the metallic surfaces and the organized layout of the equipment.

Open New Lane

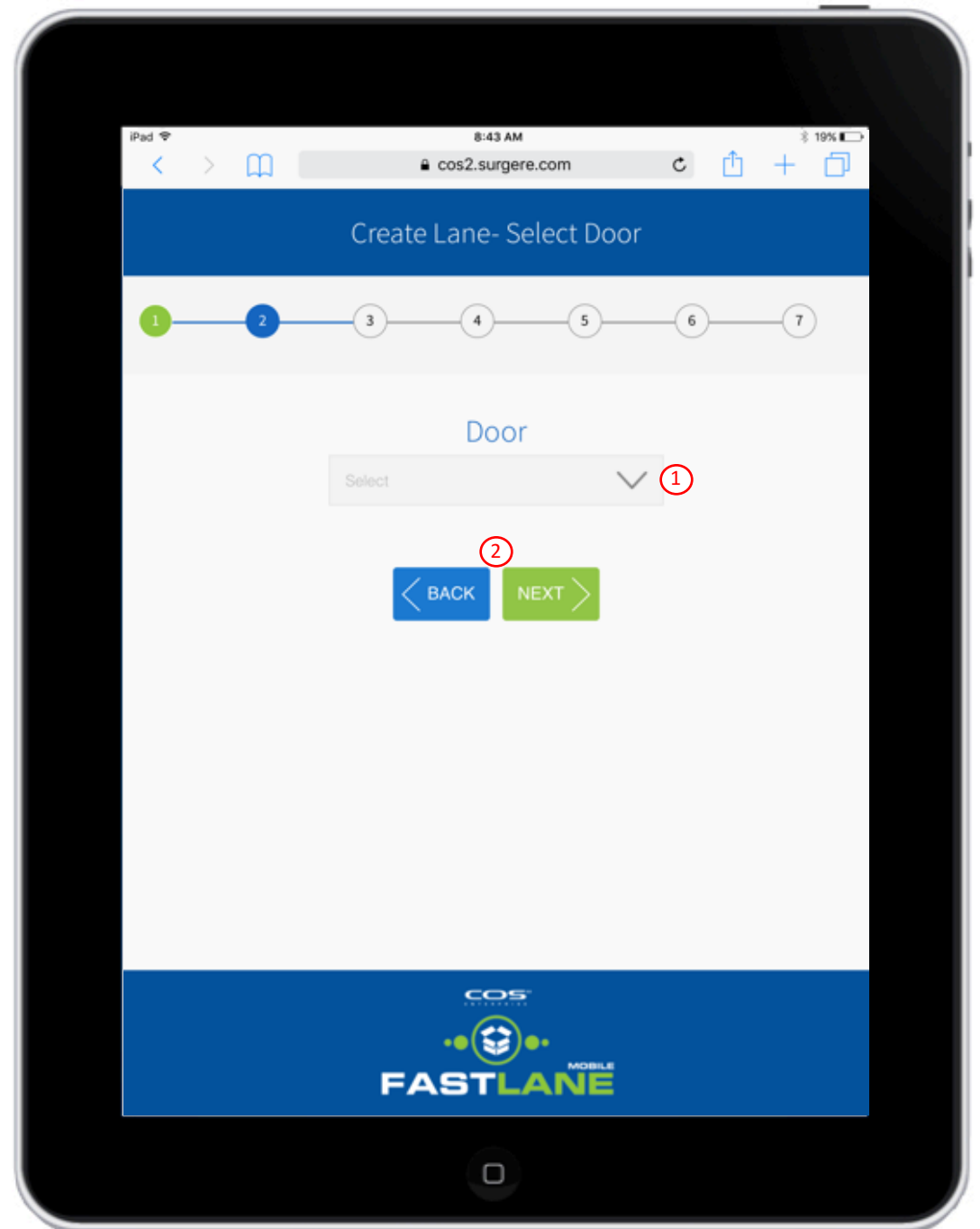
Select "Open New Lane" from the selection list



1. Select Location from drop-down list
2. Select Facility from drop-down list
3. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



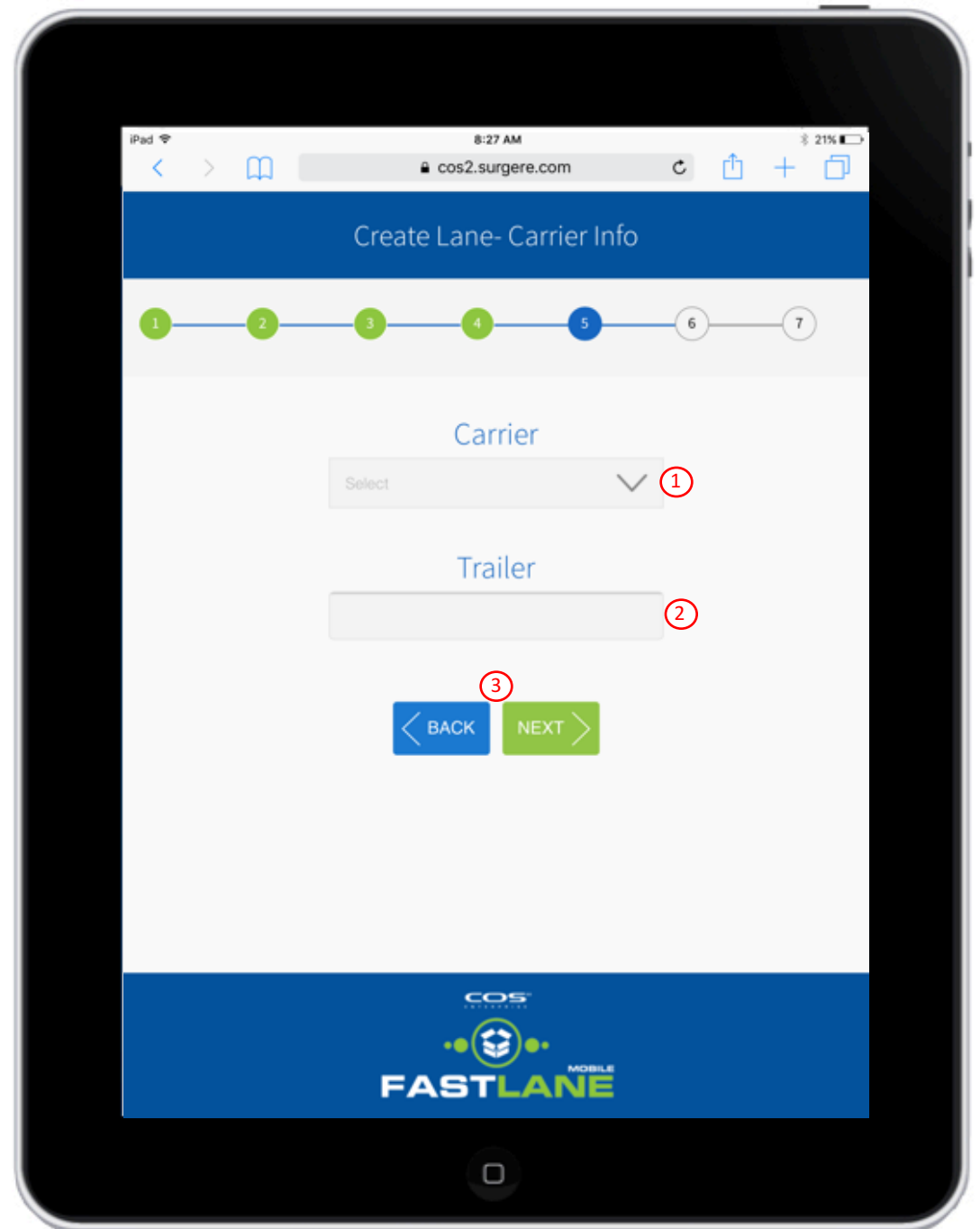
1. Select Door from drop-down list
2. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



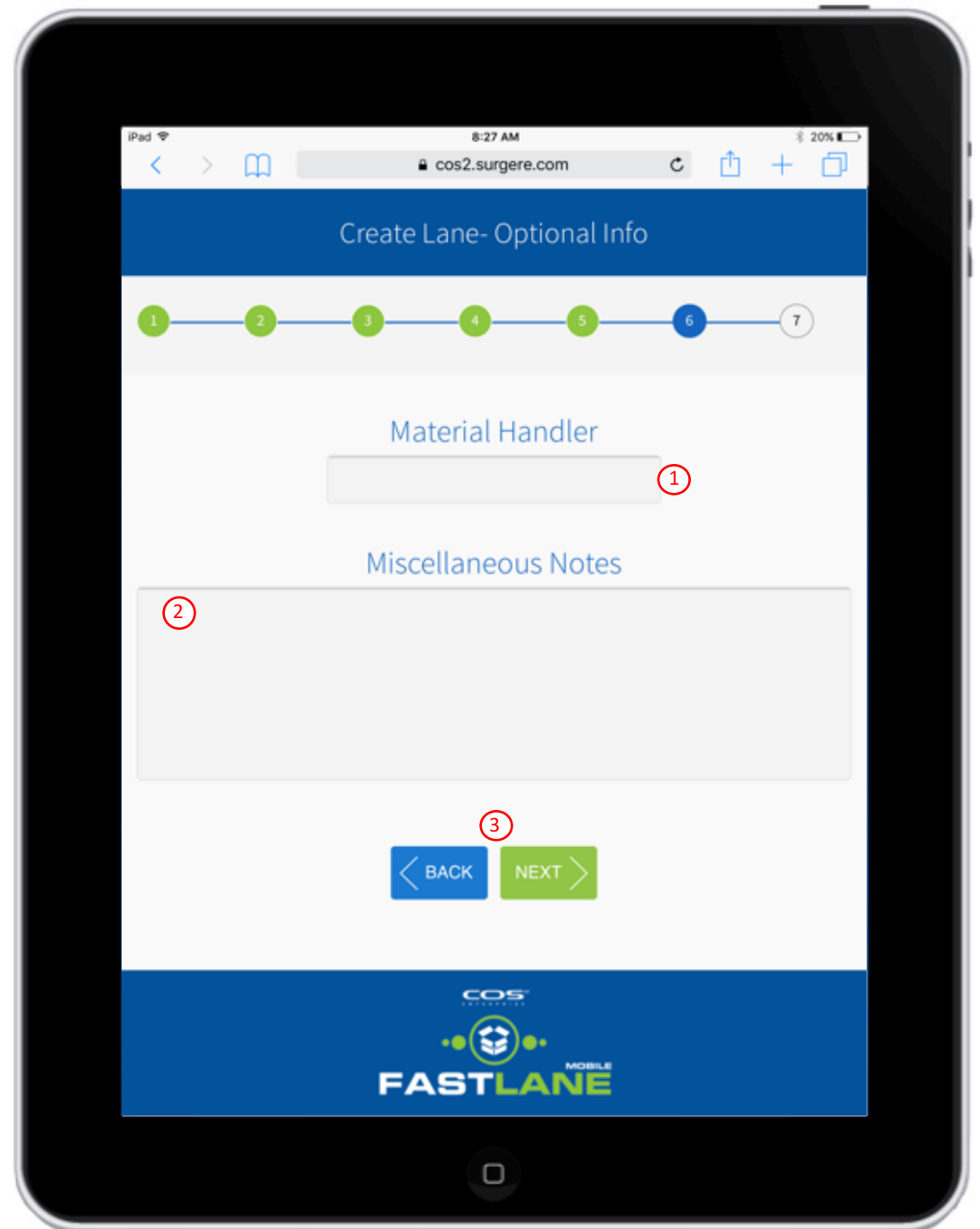
1. Select To/From from drop-down list
2. Select Company from drop-down list
3. Select Location from the drop-down list
4. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



1. Select Carrier from drop-down list
2. Select Trailer from drop-down list
3. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



1. Enter Material Handler
2. Enter Miscellaneous Notes
3. Select **NEXT >** to navigate to the next screen or **< BACK** to navigate to the previous screen



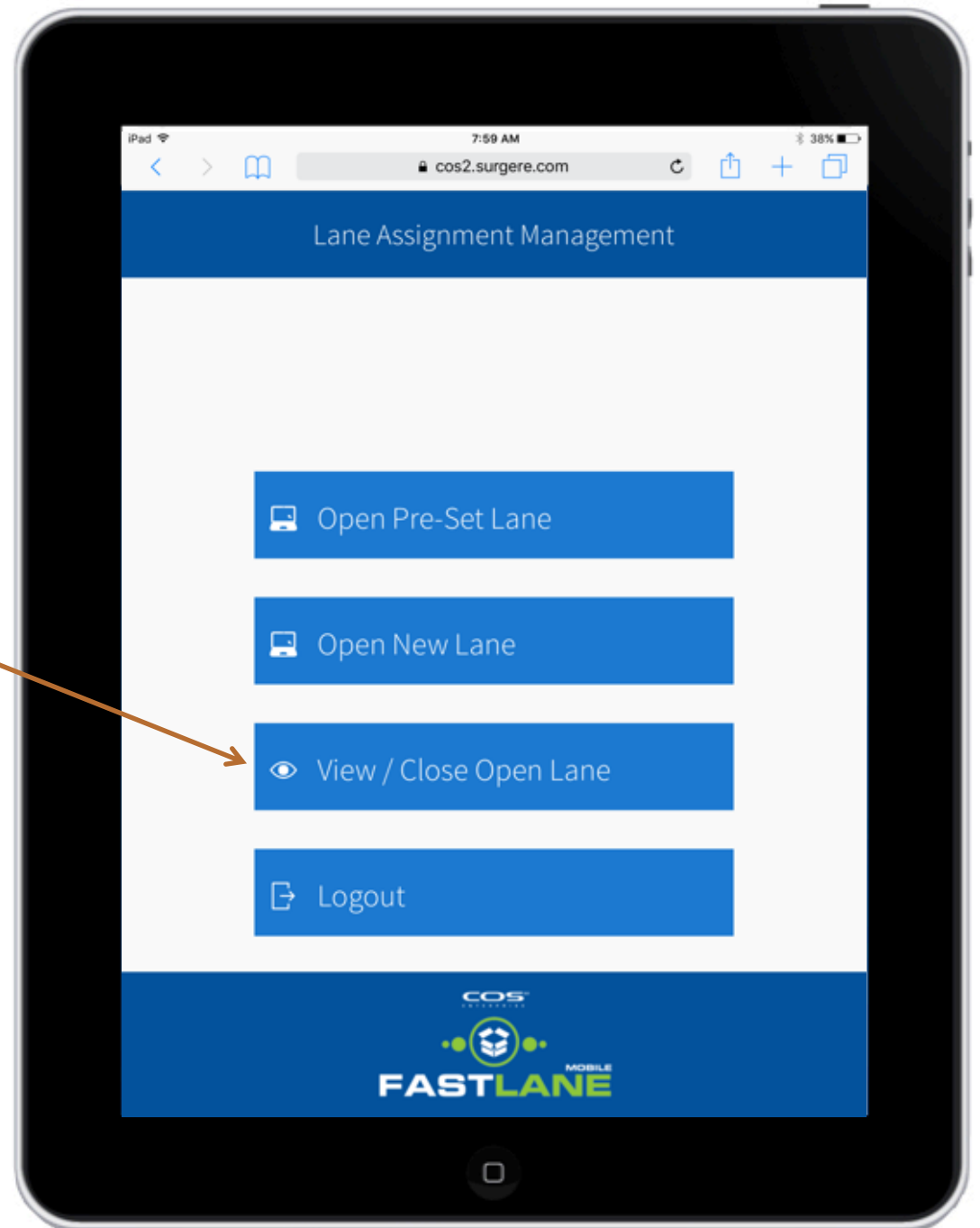
Select **SUBMIT** to submit the Lane Assignment or the **< BACK** button to go to the previous screen

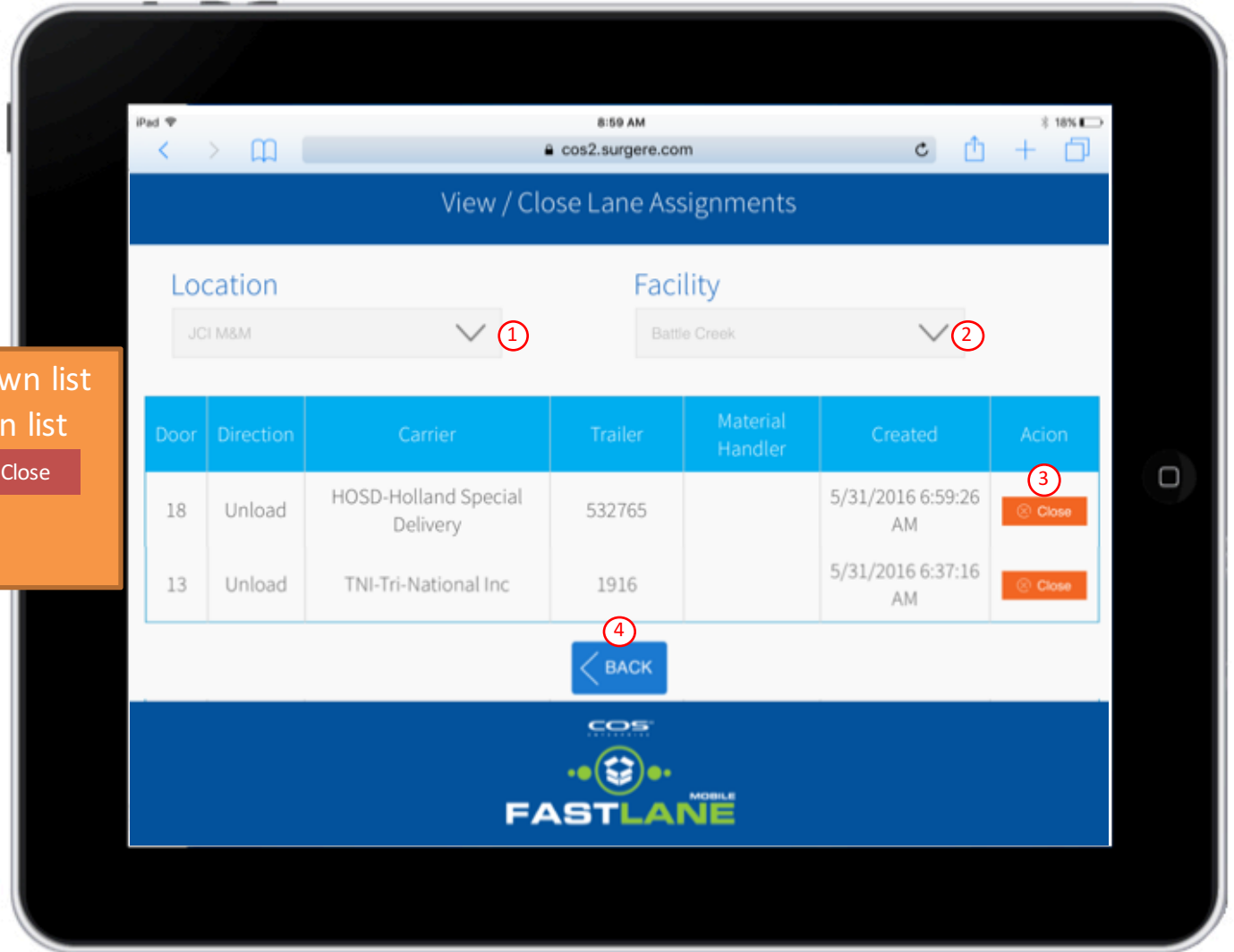






View / Close Open Lane

Select "View / Close Open Lane" from the selection list



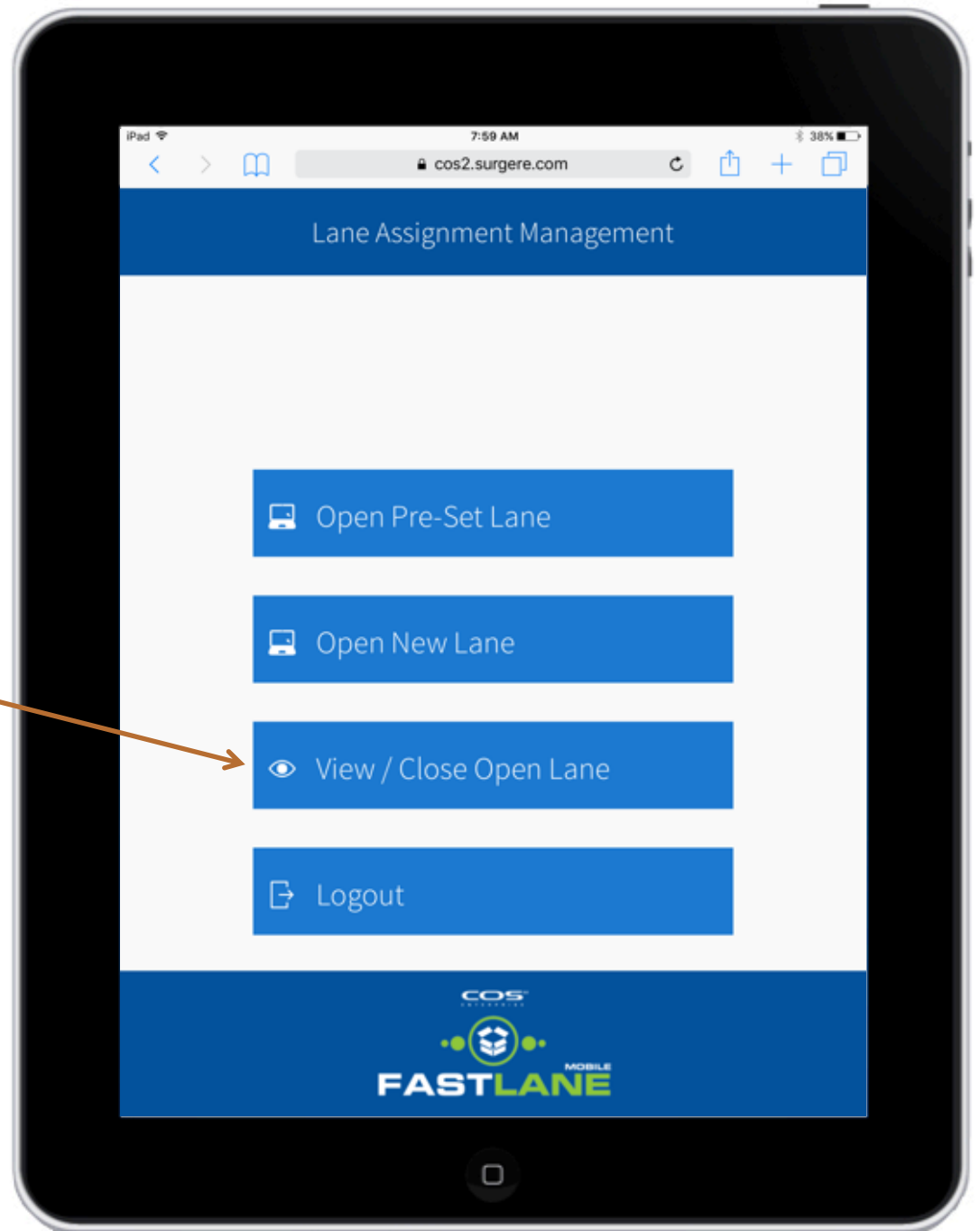


1. Select Location from drop-down list
2. Select Facility from drop-down list
3. Select specific Action icon 
4. Select the  Button

A photograph of a server room with rows of server racks. The racks are filled with server units, some of which have red indicator lights. A semi-transparent blue overlay covers the center of the image, and the word "Logout" is written in white text on this overlay.

Logout

Select "Logout" to
Logout of the
FastLane system





For questions and support, please contact
Surgere customer support at
customersupport@surgere.com